

## West Ashley Senior Services Coordinating Committee (WASSCC)

23 March 2011

Attendees: Aubry Alexander, Elizabeth Bernat, Terry Brown, Colleen Condon, Christine Destefano, Christine Durant, Vonie Gilreath, Bill Greenhill, Dudley Gregorie, Diane Hamilton, Jan Harman, Dave Harris, Leonard Higgins, John Johnston, Arlen Peterson, Janet Schumacher, Linda Slater, Brenda Smith, Lyudmila Sobchuk, Ronneca Watkins, Carolee Williams, Tom Witman, Laurie Yarbrough.

Location: The meeting took place at Bees Ferry Landing Recreation Complex.

Colleen Condon opened the meeting with introductions and welcome to our newest member, Diane Hamilton, Arlen Peterson and Christine Destefano.

### Site Selection

Colleen informed the WASSCC that Charleston County Council is in the process of designating an allocation of \$75,000 for planning within the County Capital Improvement Fund and that in the future this could be a source of planning funding for the WA Senior Center. To that possible end an information brief on the WA Senior Center will be made by County Staff (Christine Durant) to the Charleston County Council Finance Committee at a meeting on Thursday, 31 March 2011, 4:15 p.m.; all WASSCC members are invited to attend to demonstrate support.

A WA Senior Center information briefing will also be made to Charleston City Council on 12 April 2011 at 5 p.m.

The Coordinating Committee was also reminded that the RFP (Request For Proposal) was complete and will be published on various websites (City, County, WASSCC, etc.) in April and will be open to all organizations/entities for proposals. The RFP responses are requested to address various aspects of the WA Senior Center project to include land/site offers, management services, fundraising, long-term funding/operational support, and community collaboration. Interested organizations/entities will have 90 days from the day of publication to submit a proposal. All proposals will be reviewed by a Review Team consisting of the following members: County Council Members Colleen Condon and Vic Rawl, City Council Members Aubry Alexander and Dudley Gregorie, and Site Selection Committee Member Terry Brown. The Review Team will present the recommended proposal to both County and City Council for approval. The selected/approved proposal/organization will be directed to work with the WASSCC, County Council and City Council in the development of the WA Senior Center.

### Special Event-Community Forum

Dave Harris reported that the next special event/community forum will be held on 31 May 2011 in the WA High School auditorium from 3:30 p.m. to 6 p.m. The focus will be a demonstration of the virtual senior center and the high school will provide the computer projection system. A discussion was conducted on the nature of other activities that could be provided that would help to "bring the folks out" to the event. Suggestions included door prizes, health fair type activities, singing/dancing/storytelling features and recreation tournaments, e.g., bocce, horseshoes. The next meeting of the Special Event Sub-committee will be scheduled for the first week in April.

### Virtual Senior Center

As reported in previous meetings the WA Virtual Senior Center was in place and that the website is up and viewable at <http://seniorcenter.charlestoncounty.org/>. Ronneca Watkins reported that since the last WASSCC meeting, the Virtual Senior Center Sub-committee has met once and that the committee is in

the process of updating the website. Tom Witman, Webmaster, informed the group that additional materials and pictures are needed and that if you want to submit any for inclusion to the email him at washleysrcenter@yahoo.com. The email address is password protected and that password is "coleen".

#### Formal Organization of the WASSCC

It was agreed that contrary to the motion passed at the last meeting, "**that the officers of the WASSCC would be President, Vice President, Treasurer and Secretary and that an election to fill those offices will be held at the next scheduled WASSCC meeting**", that no such elections will be held until a set of organizational policies and procedures are adopted. Specifically the policies and procedures document would include an organization name, a statement of purpose, and a list and description of the officer positions. Tom Witman agreed to chair the Policies and Procedures Sub-Committee and the following individuals volunteered to be committee members: Colleen Condon, Jan Harmon, Carolee Williams and Diane Hamilton.

Janet Schumacher announced that the Trident Area Agency on Aging (TAAA) agreed to be the fiscal agent for the WASSCC.

Next Meeting: Wednesday, 20 April 2011, 0930-1100, Bees Ferry Landing Recreation Complex.